



ESCOLA DE COMUNICAÇÕES E ARTES  
UNIVERSIDADE DE SÃO PAULO

# INTERNATIONAL RELATIONS COMMISSION

Factsheet





## OUR SCHOOL

The School of Communications and Arts (ECA) is organized in eight departments where foreign students can take courses. The departments are:

- Department of Performing Arts (CAC);
- Department of Fine Arts (CAP);
- Department of Information and Culture (CBD);
- Department of Communication and Arts (CCA);
- Department of Journalism and Publishing (CJE);
- Department of Music (CMU);
- Department of Public Relations, Advertising and Tourism (CRP);
- Department of Cinema, Radio and Television (CTR).

## EXCHANGE AT ECA

Students can take a maximum of 8 disciplines per semester. The list of subjects is available at the [Jupiterweb system](#). Although we need a previous study plan, we offer two/three weeks, after the beginning of the academic semester, to the students make the necessary changes.

**All disciplines are taught in Portuguese.**

Many disciplines have special curriculum requirements that students should take into account before submitting their applications. Therefore, the requests will be analyzed considering the Transcription of Records and the Study Plan.

Before the beginning of the academic semester, there will be a meeting to give some important information. **The participation of the students is mandatory.**

The University of São Paulo doesn't offer accommodation to exchange students.

Internship programs for exchange students in Brazil are not allowed by the University of São Paulo.

Please, note that exchange students must be covered by an international health insurance.

# APPLICATION PROCEDURES

I. The Home University must send students nomination by e-mail to [incoming.eca@usp.br](mailto:incoming.eca@usp.br) (students' full names and e-mail addresses).

II. Students must fill the ECA's Application Form. After filling it up, they will receive an e-mail with a pdf file, which must be printed and signed by themselves and by the International Relations Office of their Home University.

III. The Application Form must be scanned and sent by e-mail to [incoming.eca@usp.br](mailto:incoming.eca@usp.br). Students must also send a document that certifies the intermediate level of Portuguese (proficiency certificate CELPE-BRAS or letter from the Home University attesting the level\*).

IV. Student will receive an e-mail confirming the receipt of the application. They will also receive a website's link to complete an online registration, where the following documents must be uploaded:

- Recommendation letter written by a Home University professor;
- Study Plan;
- Transcripts of records issued by the Home University;
- Copy of the passport page that contains personal data;
- A photo in ".jpg" format (Max. Size 50Kb);

*\*It is not mandatory to send this document, but Brazilians living abroad are obliged to send a copy of their RG.*

**ATTENTION!** All the documents must be typed (handwritten documents won't be accepted) and no hard copies are needed!



**Academic year (USP)**  
Semester 1 (February – July)  
Semester 2 (August– December)

## Nomination deadlines (ECA)

Exchange in the 1st semester (February - July):

**17th October**

Exchange in the 2nd semester (August - December):

**16th May**

## Application deadlines (ECA)

Exchange in the 1st semester (February - July):

**31st October**

Exchange in the 2nd semester (August - December):

**30th May**



**Dean of USP:**

Prof. Dr. Carlos Gilberto Carlotti Junior

**Director of ECA:**

Profa. Dra. Maria Clotilde Perez Rodrigues

# INFORMATION & CONTACT

**International Relations Committee of ECA  
(CRINT)**

**Head:**

CTR: Profa. Dra. Cecília Antakly de Mello

**Members:**

CBD: Prof. Dr. Alan Cesar Belo Angeluci

CJE: Prof. Dr. Jean Pierre Chauvin

CAC: Profa. Dra. Sayonara Sousa Pereira

CAP: Profa. Dra. Lúcia Koch

CMU: Profa. Dra. Adriana Lopes da Cunha Moreira

CRP: Profa. Dra. Maria Aparecida Ferrari

CCA: Profa. Dra. Cláudia Lago

**Secretary:**

Thaise Desirree Braga Lucena da Silva

**Intern:**

João Marcelo Satyro Flório

**University of São Paulo**  
**School of Communications and Arts**  
Av. Prof. Lucio Martins Rodrigues, 443  
Cidade Universitária - CEP: 05508-020  
São Paulo - SP - Brazil  
Phone / Whatsapp: +55 11 3091-4478  
E-mail: [incoming.eca@usp.br](mailto:incoming.eca@usp.br)  
Website: [www.eca.usp.br/international](http://www.eca.usp.br/international)  
Facebook page: [CRInt-ECA](https://www.facebook.com/CRInt-ECA)  
Instagram: [@crint\\_eca](https://www.instagram.com/crint_eca)

**CRInt - Operating hours:**

Monday, Wednesday and Friday: 1pm — 5pm

Tuesday and Thursday: 9am — 1pm